

## GOVERNANCE COMMITTEE

MINUTES of a meeting of the Governance Committee held at Committee Room - County Hall, Lewes on 17 July 2018.

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PRESENT Councillors Keith Glazier (Chair), Godfrey Daniel, David Elkin, Rupert Simmons and David Tutt

ALSO PRESENT Councillor Richard Stogdon

### 9 MINUTES OF THE MEETING HELD ON 26 JUNE 2018

9.1 RESOLVED – that the minutes of the previous meeting of the Committee held on 26 June 2018 be confirmed and signed as a correct record.

### 10 REPORTS

10.1 Reports referred to in the minutes below are contained in the minute book.

### 11 ANNUAL REVIEW OF THE CORPORATE GOVERNANCE FRAMEWORK 2017/18

11.1 The Committee considered a report by the Assistant Chief Executive regarding the Annual Review of the Corporate Governance Statement, together with the comments from the Audit Committee reported by the Chief Executive.

11.2 The Committee RESOLVED – to

- approve the action plan for the next year;
- note that items identified to enhance governance arrangements are reflected in Business Plans and that implementation will be monitored through the year;
- confirm that Members are satisfied with the level of assurance provided to them through this report and the Council's governance framework and processes;
- confirm that there are no further significant governance issues that should be included in the Council's Annual Governance Statement; and
- approve the Annual Governance Statement for signature by the Leader and the Chief Executive and publication within the Statement of Accounts.

### 12 INDEPENDENT AUDITOR'S REPORT TO THOSE CHARGED WITH GOVERNANCE AND STATEMENT OF ACCOUNTS 2017/18

12.1 The Committee considered a report by the Chief Operating Officer regarding the KPMG report on the audit opinion on the 2017/18 Statement of Accounts.

12.2 The Committee RESOLVED – to (1) note the independent auditor's (KPMG) report to those charged with governance on the County Council's accounts, and the Value for Money judgement;

(2) authorise the Chief Finance Officer to sign the formal Letter of Representation to KPMG LLP; and

(3) approve the 2017/18 Statement of Accounts for publication.

13 LOCAL MANAGERS' PAY 2018/19

13.1 The Committee considered a report by the Chief Operating Officer regarding the pay award for LMG Managers for financial year 2018/19.

13.2 The Committee RESOLVED – to agree the pay award for LMG Managers for financial year 2018/19 as being 2.0% which is in line with the national NJC award.

14 CHIEF EXECUTIVE , CHIEF OFFICERS' AND DEPUTY CHIEF OFFICERS' PAY 2018/19

14.1 The Committee considered a report by the Head of Human Resources and Organisational Development regarding the pay award for the Chief Executive, Chief Officers and Deputies for 2018/19.

14.2 The Committee RESOLVED (by a majority of 3 to 2) – to determine the pay offer for the Chief Executive, Chief Officers and Deputies for 2018/19 as being 2.0% which is in line with the recent national awards.

*[Councillors Godfrey Daniel and David Tutt voted against the above resolution.]*